

Each job of a web team is equally important. Although all the consultants report to the project manager, the project manager does not manage the consultants—rather the project manager manages the project. The consultants rely on the project manager to keep a global perspective of the project, as the PM relies on the expertise of the individuals on the team to update and provide crucial information as the project progresses so that the team can make informed and logical decisions. This class will benefit greatly from pooling of resources between the all managers and each kind of consultants on all teams as well as individual teams. There will be class time provided for meetings and information exchange for all design consultants to meet together, all PM's, all content, and usability/tech's.

Project Manager

The Project Manager is responsible for keeping the project on track, assuring that project deadlines are met, facilitating communications between the members of the group and facilitating communication between the group and the client. The project manager usually coordinates group-meeting times, brings timeline revisions to the attention of the group, and reports on the progress of the project for the group and the class.

Design Consultant

The design consultant is responsible for coordinating design activities at all levels. Issues of interface design, look & feel design and layout design should be facilitated by the design consultant. The design consultant should provide the group with information, readings, and models to facilitate design choices and execution. The design consultant informs the project manager of the design progress of the project.

Content Consultant

The content consultant is responsible for coordinating content issues at all levels. Issues of content collection, layout, information architecture, and how the content is displayed on the site is this consultants field of expertise. The content consultant should provide the group with information, readings and models to facilitate content choices and execution. The content consultant informs the project manager of content progress.

Usability and Technical Consultants

The usability consultant is responsible for coordinating usability and technical issues at all levels. The usability consultant will facilitate the development of the groups plan for testing the usability of the information resource for the target audience. This consultant will also assist the group members in resolving technical difficulties, in getting access to technical resources, and will do troubleshooting for the group. The usability/tech consultant should provide the group with information, readings and models to facilitate usability testing design and implementation, as well as facilitating the group's technical understanding and abilities. The usability/tech consultant informs the project manager of the usability/technical progress.

<p>Note: If a team has more than four members, the Usability and technical consultant positions will be broken out to be two individual positions.</p>
